The Off-Campus Student Services (OCSS) staff is located within the Dean of Students Office. Off-Campus Student Services offers resources and advocacy for UCONN students' living off-campus. Our website, www.offcampus.uconn.edu provides access to the UConn Off-Campus Housing Database.

**Off-Campus Housing Database**
The Off-Campus Housing Database provides information on available housing options as well as message boards for communicating about roommates, furniture listings and sublet opportunities. This database provides a comprehensive resource to help you search for housing in Storrs/Mansfield and the surrounding areas. Our easy to use database includes contributions from a variety of sources (from local homeowners to apartment complexes) and can be found at [http://www.offcampushousing.uconn.edu/](http://www.offcampushousing.uconn.edu/).

**Individual Consultation**
Staff members meet with students individually or in small groups to answer questions and discuss concerns about living off-campus. Contact the office to schedule a time to meet with a staff member or email us at offcampus@uconn.edu.

**Commuter Student Resources**
OCSS is committed to providing a quality experience to our commuter students with a variety of programs and activities. In the fall and spring, we recognize our commuter students with a full week of programming during Commuter Student Appreciation Week. There is also a commuter student lounge located in the Student Union complete with lockers, lounge and a small kitchen.

**Off-Campus Housing Fair**
The Off-Campus Housing Fair is held twice a year (fall and spring). The Fair features property management companies in the area, landlords, and organizations providing information about living off-campus.

**Off-Campus Community Leaders Program**
The Off-Campus Community Leaders Program is a network of students who live off-campus and assist with executing the mission of Off-Campus Student Services.
The Dean of Students Office (DOS) is committed to the enhancement of the student experience by providing services that promote the personal development and academic success of all undergraduate students. The Dean of Students Office collaborates with a number of campus constituents to maintain a positive learning environment. This is done through advocacy, program support, and advising related to University policies/procedures. In addition to these more general services, we serve in other more specific roles as listed below. Visit www.dos.uconn.edu to learn more about the functions of the Dean of Students Office.

What if I have a problem and I just don’t know where to start? Our staff is available to answer questions, advocate on behalf of students, or to make referrals as appropriate. The goal of the staff is to respond to individual student needs and concerns.

What is Finals Rescheduling or Bunched Finals? A student may receive permission from the Dean of Students staff to reschedule a final exam if the exams are bunched (i.e., more than 2 exams in one day) or if the student has extenuating circumstances beyond their control (i.e. religious observances). Proper documentation will be needed at the time of the meeting with the DOS staff member. Students who sleep through an exam or misread the final exam schedule will not be excused.

Are there any options for emergency loans? Students encountering financial difficulties may apply for a Short Term Emergency Loan (STELF) through the Dean of Students Office. Loans are available to students who are currently enrolled and seeking an undergraduate degree on the UConn Storrs campus. The loan must be for school related expenses and cannot be used to pay a balance owed to the University. All loans must be repaid by the end of the semester in which it was requested.

What should I do if I decided to leave UConn? Students may officially leave the University of their own volition through two different actions: withdrawal and/or cancellation of registration. Both actions are finalized and processed by the DOS staff through the completion of a Voluntary Separation Notice (VSN) or online cancellation at www.dos.uconn.edu. Cancellation of registration takes place prior to the beginning of a semester and can be completed online at www.dos.uconn.edu/separation. To officially withdraw means to terminate enrollment during a semester that is in progress; this action must be completed in person. Students may withdraw between the first day of classes and the last day before the final exam period.

How do I return to UConn after a period of time away? Undergraduate students who have separated from the University for any reason and wish to return will need to be readmitted through the Dean of Students Office by completing an application for readmission which can be found on our website. The application will be submitted online and will be directed to the campus the student wishes to be admitted to. Refer to our website for more specific information and timelines.

What is an extension of an incomplete course grade? A student who has extenuating circumstances which prevent the completion of course assignments during the semester may work with their professor to request an “incomplete grade”. This will allow the student to complete the coursework outside of the semester timeframe; generally before three weeks into the next semester. Students who have a previously approved incomplete but cannot complete the work in the allotted time should contact the professor to request an extension and complete the Request for and Extension of Time for Incomplete Courses form found at www.dos.uconn.edu. The completed form is returned to the Dean of Students Office for processing.

Are there specific services offered by the DOS Office for Veterans and/or active duty military personnel? The Dean of Students Office is responsible for working with students whenever they are called to active duty while enrolled and to assist them when they are ready to return to their academic program at UConn. When working with veterans, we will do everything possible to ensure smooth transitions that are to your advantage as a student. Detailed information about Readmission and/or Withdrawal procedures for recently activated or returning veterans is available at www.dos.uconn.edu/military_resources.html. The Dean of Students Office works in close partnership with the staff in Veterans Affairs and Military Programs to help student veterans have a successful UConn experience.